

## Elwood Town Council Meeting Feb 7, 2023

The Elwood Town Council met at the Elwood Town Hall, 5235 West 8800 North, Elwood, Utah, at 6:00, Feb 7, 2023. The following members were present consisting of a quorum.

Keenan Nelson	Mayor	Scott Goodliffe	Councilmember
Mark Lay	Councilmember	Lynn Hardy	Councilmember

Staff present at this meeting

Gina Marble	Town Clerk
Steve Woerner	Public Works

Others present at this meeting

Amy Hugie	Shane Taggart	Samuel	Brent Jones	Curtis Crouch
Stevi Sherman	Phil Shimek	Quinn Hamson	William Call	Karolina Munns

### WELCOME

### ADMINISTRATION

Councilmember Pace was absent.  
Councilmember Goodliffe gave the prayer  
Pledge of allegiances

Mayor Nelson welcomed everyone to the meeting.

Minutes for the Jan 10, 2023 town council meetings were presented for approval.

*Councilmember Hardy made a motion to approve the minutes for Jan 10, 2023.  
Councilmember Lay seconded the motion. The voting was unanimous in favor of the motion.*

Item#1 State Town’s desired outcome of the meeting-Collaboration and cooperation between all parties to achieve the best interest of the Town. Mayor Nelson stated we had some discussion and we just wanted everyone on the same page. Councilmember Goodliffe stated he sent out information on the discussion, what I proposed on the talking points. 1. Treat each person with courtesy and respect. 2. We each have different visions of how the Town could and should look and operate. 3. Through collaboration a more united vision is developed and becomes our direction. 4. Once direction is approved, it is expected that all parties will support and help make it successful. 5. If the direction needs to change, follow the established processes. 6. We expect everyone to ride for the Elwood brand.

Mayor Nelson asked Councilmember Goodliffe if there was a time that he thought any of these talking points wasn't happening. Councilmember Goodliffe stated that yes sometimes I have, it wasn't to the point where it was offensive but some individuals was getting attacked.

Item#2 State and define the roles and responsibilities for the professional who provide the services-Councilmember Goodliffe stated we expect each person should act on their respected roles.

Item#3 Define how they interact with one another and when each could and should involve the other party (i.e. phone, email ,text, face-to-face meeting,etc.)- Mayor Nelson stated that he thinks people are doing this, people are working together. Councilmember Goodliffe agreed with Mayor Nelson stating Mayor Nelson has done a great job.

William Call stated when they are planning the planning commission agenda I make a call to Karolina and sometimes Jones & Associates to see what's going on, is that okay to do it that way? Mayor Nelson stated yes your setting an agenda.

Item#4 State how continuity is provided between the council, the commission, and the review committee-Mayor Nelson stated that our engineer firm is our planner and the engineer, we hired them to do both jobs. Mayor Nelson asked Brett, Shane and Sam if they thought the process was working. Brett stated that he thought the communication is working well. Amy stated that she felt that there have been issues with the communication, she wasn't looped in on some issues but it's been taken care of. Amy stated we have had some issues with the zoning map and we have been dealing with it for at least 9 months or more. I wasn't looped in and now it's here and we need to fix it. Amy stated she wasn't looped in the ordinance and resolutions I don't want to be the planner but I do need to be looped in.

Brett stated yep that's a fair point to bring it up, normally when we work in cities we are under the direction of someone, but we can be step up more as a planner also if that's the direction you want us to go we just need clear direction from the city what you want us to do.

Mayor Nelson stated that when we hired Jones and associate you were hired as a full package, everything can work out we just need clarification on who's doing what.

William call stated regarding the zoning map that Jones and associates thought that the map was already approved by the other planner we had before them. I think that's where the mix up came from.

Item#5 Time lines for the following projects, engineers and planners-Amy stated that the current zoning map should be able to be recommending to the council soon. Samuel stated that the general plan committee should be done in April. Councilmember Lay stated that Sam brought up a great suggestion to make it 10 pages not 28 we are thinking about doing one from scratch.

Mayor Nelson asked about the secondary water system, Steve Woerner stated that the secondary water system was set as a priority, he met with Shane and the canal company yesterday they don't want us to pump out of the canal they want a pond put in and use our turn of water shares.

Mayor Nelson stated we have lost revenue because the impact fee study is not done. Shane stated he has been working on it.

Item#6 Job descriptions for attorney, engineer and planners-Councilmember Hardy stated that the biggest problems we have is communications. Councilmember Hardy thinks the job descriptions for the attorney should just be attorney work, engineer should be just engineer work and the planner should just be planner work. I think things need to be defined so everyone knows what's going on. The Council agreed to have the planner write all the ordinance for the land use.

Mayor Nelson stated that if the planner drafts ordinances then the attorney needs to look over them. Councilmember Hardy thinks we have great people and great boards to help make Elwood a great place. We have a good attorney, engineer and planner.

William Call asked if Amy needs to be copied to the agendas and does she need to be at all the meetings. Mayor Nelson stated yes copy her on the agenda and if she thinks she needs to be there she will attend. William Call stated that he thinks there has been a couple of time's she came to the meetings where I don't think she need to be there.

*Councilmember Hardy made a motion to move into the executive session.  
Councilmember Lay seconded the motion. The voting was unanimous in favor of the motion.*

*Councilmember Goodliffe made a motion to open the executive session.  
Councilmember Lay seconded the motion. The voting was unanimous in favor of the motion.*

*Councilmember Hardy made a motion to close the executive session. Councilmember Lay seconded the motion. The voting was unanimous in favor of the motion.*

*Councilmember Hardy made a motion to open the town council meeting.  
Councilmember Goodliffe seconded the motion. The voting was unanimous in favor of the motion.*

*Councilmember Goodliffe made a motion to adjourn, Councilmember Lay seconded the motion, and the remaining council agreed. The meeting was adjourned at 7:10 p.m.*

The undersigned duly acting and appointed clerk for Elwood Town Corporation hereby certifies that the foregoing is a true and correct copy of the Town Council meeting minutes held on the 7<sup>th</sup> day of Feb 2023. Dated this the 14th day of March 2023.

---

Gina R Marble, Elwood Town Clerk